

**Minutes of the Meeting
Of the Board of Directors of New Path Foundation**

**Wednesday February 16, 2022 – 6:00 p.m.
Barrie Common Roof & Microsoft Teams**

Present: Bill Macdonald, Jeff Schreiter, Betty Ann Lewis, Bill Forster, Joe Johnson, Linda Loftus, Lauren McNair, Benjamin Zhu, James Thomson, Maureen Armstrong

Regrets: Carolyn Stevenson, Paul Pratt

Guests: Lisa McKee (was unable to attend due to a scheduling conflict)

BOARD BUSINESS

1. **Welcome/ Call to Order** - Bill Macdonald called the meeting to order at 6:021 p.m. It was noted that guest Lisa McKee was unable to attend due to a miscommunication/scheduling conflict. She will be invited to the March Board meeting.
2. **Declaration of Conflicts** – Maureen declared a conflict for the USG discussion as she also works for New Path Services. She will step out of the meeting for this discussion item. No other conflicts were declared.
3. **Consent Agenda Items**
Approval of Previous Minutes – January 19 2022. There were no questions or concerns with respect to the previous minutes.

President & CEO Report – James sent out his report last Friday. No questions were raised with respect to James' report.

Moved: by Lauren McNair and seconded by Betty Ann Lewis to approve the Consent Agenda as received. All in favour. Motion carried.

4. **Board Recruitment** – Tabled to March Board meeting.
5. **Homes for Heroes Follow-Up** – James noted the committee met to determine fit and after much discussion made a recommendation not to pursue further at this time. The main reason was that it doesn't fit with our current strategic plan and direction. The committee also had a conversation around if there is need, from a business perspective, to sell the property. Everyone felt this is not a need at this time and selling the property would reduce our capacity for future affordable housing. Following their meeting, a memo was sent to the Board outlining their thoughts and recommendations. It was brought back here for further discussion and to ensure everyone is in support of the recommendations. Joe clarified that they haven't dismissed it completely, but Homes for Heroes was the only proposal received for this site, and the working group felt that in order to fulfil their fiduciary duties, they need to take a fresh look at this parcel of land to determine best use and ensure that whatever is decided, that it is consistent with our strategic plan.

Action: James will advise David of our decision and Fern from the Legion. He will advise Fern, that we will be a good neighbor and support whatever they decide to with their piece of land.

Jeff tabled the following motion for Board consideration.

Moved: by Jeff Schreiter and seconded by Bill Forster that the Board and Executive Committee of New Path Foundation continue to explore a joint property development venture with the Royal Canadian Legion for the possibility of affordable housing. All in favour. Carried.

James noted he has had further discussions with Fern from the Legion and he is interested in continuing the conversation. We will begin to engage the groups in a discussion to see what this might look like.

6. **Committee Updates**

Finance Committee – James and Benjamin gave a quick update on the work that Benjamin is undertaking with Lisa McKee in bringing our SAGE financials up to date. Benjamin has reconciled through September and should have the financials up to the end of Q3 (December 2021) before the end of February. Once these are ready and Q3 invoicing amounts determined, the Finance committee will review and provide a full update to the Board. Benjamin also made note that the Collingwood account was closed and funds transferred in the main corporate bank account.

Human Resources – Bill Forster reported that the draft Employee HR Manual is complete and will come to the March meeting for approval.

The CEO Evaluation template has been fine-tuned by the Executive Committee and sent to the HR committee for review. They will review in detail tomorrow with James.

Services – Jeff met with Jim and James to get some background and understanding of the committee. The committee is comprised of James, Jeff and Lauren. Jeff thanked Lauren for joining this committee. He noted that Jarvis Strong (Big Brothers) will be joining the committee in April. They will meet the 2nd Friday of every month. The goal is to understand the services being provided and any gaps that need to be addressed.

They will review the tenant survey and try to get an understanding of key performance indicators. Jeff will set up meetings with the 3 service Managers (Maureen – Reception, Roger Maintenance and Ventures and the Interim IT Manager). He wants to understand the services of the Foundation and identify any gaps and then connect with partners and tenants to review.

Executive – Bill noted everything discussed at Executive is covered through the Committee updates.

7. **Branding – Name Change** - James noted we are moving forward. He had Dominika put the logos into one file that will be sent to staff and stakeholders to get their feedback/choice of logo. This will then come back to Board for final review and selection. James will follow up with Dominika next week and hopes to have logos sent out by the end of next week with recommendations for the March Board meeting.

We will develop a communication plan to ensure everything is covered and fits with the new logo and brand. Hard deadline of September AGM.

Ben noted that MountInc is working on building a website between now and April and if anyone has any ideas around features or layout to let him know by Friday. Jeff requested to have 5 years of Audited Statements readily available on the website.

8. **Georgian College Marketing Class** – James noted this is ongoing and he is waiting to hear back from his contact. Our plan is to have them judge the logo and communication piece.

9. **Land Acknowledgement** – James was going to send out but was waiting to hear back from our indigenous partners. He will send out by Friday and then we will decide when and how to best use the land acknowledgement.

10. **USG Grants** – Maureen departed the meeting for this discussion. James provided a general update that conversations are still underway with the Partner organizations around our plans to close out the current USG. Partners have requested a meeting so that everyone can come together to discuss the USG, the impetus for needing to close the USG and perhaps other ideas or suggestions that might be considered both presently and in the future. James and Paul will be meeting on February 24th and will discuss this along with some initial repayment strategies.

11. **New Business** – No new business was tabled at this time.

12. **Adjournment - Moved:** by Bill Forster to adjourn the meeting at 7:05 p.m.

Bill Macdonald, Chair

Next Meeting Date: Wednesday March 16, 2022 – 6:00 p.m.

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