

**Minutes of the Meeting  
Of the Board of Directors of New Path Foundation**

**Wednesday April 24, 2024 – 6:00 p.m.  
BCR Boardroom and Microsoft Teams**

Present (in-person): Bill Macdonald, Betty Ann Lewis, Bill Forster, Lauren McNair, James Thomson,  
Maureen Armstrong

Regrets: Joe Johnson, Paul Pratt, Lisa McKee

**BOARD BUSINESS**

1. **Welcome/ Call to Order** - Bill Macdonald called the meeting to order at 6:02 p.m.
2. **Declaration of Conflicts** – Betty Ann declared a conflict for any motions pertaining to the Redwood request.
3. **Consent Agenda Items**  
**Approval of Previous Minutes** – March 27, 2024. No concerns noted.

**President & CEO Report** – James sent out the Board package on Monday and noted that the Finance Statements, Year to Date, Balance sheet and high-level summary were included in the package. There are no concerns or issues relating to year-end and the cash flow is good. MITU billings were sent out today and our receivables should be in line within 2 weeks. The Audit begins in June and the AGM will be held in September. We are finalizing USG discussion and working on an addendum for the Health Unit in discussion with Carters (our legal firm). Operationally we are working on security risk assessments and will review recommendations and discuss any issues that involve cost at the partner committee. James shared some of the items happening at each site. We continue to work on AODA and the ONCA to ensure we are compliant. We will be moving to a VOIP Phone system and RVH and CTN will be coming on board. Looking at installation at the end of May and going to one phone number for all locations. Also working on KPIs and James will present internal building numbers at the June Board meeting.

**Moved:** by Betty Ann Lewis and seconded by Lauren McNair to approve the Consent Agenda as received. All in favour. Motion carried.

4. **Committee Updates**  
**Finance Committee (Lisa, Joe, Paul, and James)** – James noted we are beginning to discuss mortgage renewals with the bank. Our Account Manager has ensured that all mortgages come due at the same time. Will also be going to tender for banking. James noted that Paul feels we should continue with RBC due to the tremendous work they have done for us. James and Paul will discuss and determine the next steps and involve Lisa, then James will follow up with Jason at RBC.

Lauren had a great meeting yesterday with BMO and has a connection she can share. James is also considering 2 to 3 others (MCAP and Van City). We will compare rates.

Overall finance is completing year-end and will ensure BDO is on board to begin the Audit in June.

**Human Resources (James, Bill F and Betty Ann)** – Bill F reported that the staff survey went out, with a due date of April 30<sup>th</sup>. The Committee will reconvene in May to review results and James will update at the next Board meeting.

James has been looking into an HR Web portal (HR CONNECT) through Imagine Canada. The cost is about \$1,026 per year, and includes an HR policy template manual, AODA information, on-line training videos such as WHMIS, vacation and sick time tracking, etc. James will ask them to blend our HR manual with theirs (cost \$500).

**Services Committee (Lauren, Jeff, James, and Dominika)** – Lauren reported a great meeting and everything is on track. They have been discussing how to engage both internal and external contacts. There is a new tenant (member) at OCR (Orillia Native Women's Group). They are really engaged and enthusiastic and planning a number of events.

The Partners have requested TCR partner committee updates come to the Board as an ongoing Agenda item through James and then information flowing back to them. They want the Board to understand who they are or what they do. James noted that beginning in October we can invite partners to the Board to share information about their services.

Year-end money – James updated that Catulpa had year-end money available and have provided funds to replace the front entrance doors at OCR, funds for an overhang at the staff entrance at CCR, and funds to replace the exterior sign at BCR (total of \$40,000). They have also engaged us through Ventures for leasehold improvements at their Bradford site. As well, New Path Services has offered to contribute back to the building fund to assist with the parking lot repairs at BCR.

**Resource Development** – They are meeting tomorrow to discuss our case for support (requested by Joe). Some of the questions are, what are we needing to fundraise for; what our scope is; and how to compete with others in the community. James noted we have done a few grant applications as well. James will report back at the next meeting.

**Real Estate Working Group** – James noted that Linda provided a synopsis on the MOU from Redwood and raised a lot of questions. It was agreed that they do not fit with our parameters, and we are not in a position to move forward.

**Action:** James will respectfully decline their proposal.

Bill M noted we need to be proactive in determining what we want to do with our land and who we want to partner with. It was questioned if we could sever a piece for parking to sell to the Mosque. Lauren can pull this information (in zoning by-law) if needed.

**Action:** James will check the Redwood documents first, as that information may already be included with their MOU outline. If not, then he will advise Lauren to pursue it.

Pattison Signs – Committee of Adjustment meeting on May 15<sup>th</sup> regarding placing a sign at OCR.

Scholarship – deadline is April 30<sup>th</sup> for submissions. So far, we have about twenty-five applicants, which is down from previous years (80). Awards will be presented at the New Path AGM in June.

5. **New Business** – Nothing was tabled.

6. **Adjournment - Moved:** by Bill Forster to adjourn the meeting at 6:45 pm.

---

**Bill Macdonald, Chair**

**Next Meeting Date: Wednesday May 29<sup>th</sup>, 2024 – 6:00 pm in Orillia**

April 24, 2024